

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review: At approximately 2:18pm, S1 failed to maintain a daily attendance log for children that include the following:

- On 1/6/2020, 1 of 18 children did not have documentation of the departure time and first and last name of the person the child was released to.
- On 1/14/2020, 2 of 20 children did not have documentation of the departure time; 3 of 20 children did not have the first and last name of the person the child was released to.
- On 1/17/2020, 1 of 21 children did not have documentation of the departure time.

Corrective Action Plan: S1 stated she will continue to remind parents to sign children in and out.

1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
 - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

Finding:

1515.A.1. Based on record review: At approximately 1:06pm, S1 failed to have complete children's records for 2 of 10 children, C5 and C8. C5's file did not include the child's date of birth. C8's file did not include the home address of the child and parents. S1 stated she did not realize the parent did not complete the master card completely. Corrected during Licensing visit.

Corrective Action Plan: S1 stated she will make sure parents complete the forms when they turn them in.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review: At approximately 12:26pm, S1 failed to document observations, when something is observed, upon arrival to the center, including an explanation from parent and/or child for the following:

- On 1/2/2020, a child had eczema on the face, eyes, and wrist.
- On 1/3/2020, a child had a blister on back on right foot; a child had a burn mark on upper lip; a child had a scratch on nose and knee/fell on cabinet
- On 1/6/2020, a child had a red bump on stomach/bug bite;
- On 1/7/2020, a child had a broken tibia/is in boot; a child had a little scratch on finger - fence

Corrective Action Plan: S1 stated she will make sure staff start to include "parent said", "mom said", or "dad said" to the explanation.