

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on record review: The Provider failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form. Specialist reviewed the Critical Incident form which documented that C1 was left unsupervised from 1:32 PM until 2:18 PM on December 12, 2017 at 1:45 PM. Specialist found that Licensing was not notified until December 14, 2017 at 10:00 AM.

Center staff failed to immediately notify the Parent of the following critical incident: On December 12, 2017 at 1:45 PM, C1 was left unsupervised in the center from 1:32 PM until 2:18 PM minutes. S2 stated that after it was determined that C1 had been forgotten at the center on December 12, 2017 and was found asleep and unsupervised in a classroom, she and S10 notified O2 that C1 was left at the center and asleep. Specialist advised S1 that in addition to advising O2 that C1 was asleep at the center, O2 should have immediately been advised that C1 was left unsupervised. Specialist reviewed center video footage of this incident and found that S10 awoke her class from nap and took the class to the lunch room for snack at 1:32 PM; however, S10 did not realize that she left Cc1 behind, asleep behind a shelf. S10 returned to the classroom at 1:45 with the remainder of the class to gather their personal belongings. S10 led the remainder of the class from the classroom at 1:47 PM to get on the center bus to be transported home. Specialist interviewed S1 and S2 who stated that upon arrival at C1's home, S2 and S10 realized that C1 had been left. S1 stated that upon receiving a phone call from S2 inquiring if C1 was still at the center, she entered C1's classroom and found him asleep. Specialist reviewed the center video footage and found that C1 was located by S1 at 2:18 PM.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A, B, and C: Based on record review and interview: Children were not under supervision at all times as C1 was left unsupervised on December 12, 2017 for approximately from 1:32 PM until 2:18 PM. Specialist reviewed written statements and a Critical Incident form that indicated that on December 12, 2017, S10 awoke her class from nap and left the center to transport children in care to their homes. Specialist reviewed center video footage of this incident and found that S10 awoke her class from nap and took the class to the lunch room for snack at 1:32 PM; however, S10 did not realize that she left Cc1 behind, asleep behind a shelf. S10 returned to the classroom at 1:45 with the remainder of the class to gather their personal belongings. S10 led the remainder of the class from the classroom at 1:47 PM to get on the center bus to be transported home. Specialist interviewed S1 and S2 who stated that upon arrival at C1's home, S2 and S10 realized that C1 had been left. S1 stated that upon receiving a phone call from S2 inquiring if C1 was still at the center, she entered C1's classroom and found him asleep. Specialist reviewed the center video footage and found that C1 was located by S1 at 2:18 PM.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: Specialist found that the center failed to have documentation of a satisfactory CBC on file for S7 and S10. S1 stated that S7 is a staff member from another center present to help today. S1 stated she was not able to locate S10's CBC.

Statement of Deficiencies

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review/observations: Specialist found that S7 and S8 each failed to have documentation of an annual SCR1 on file in the center. S1 stated that she would correct.

1911-I.-J.: Proper Lifting of a Child

Not Met

1911-I.-J.:

I. Staff members shall adhere to proper techniques for lifting a child.

J. Staff members shall not lift a child by one or both arms.

Finding:

1911-I.-J. Based on observations: Center staff failed to utilize proper lifting techniques as Specialist reviewed video footage of classroom #2 where S10 awakened a class of 10 children ages 3 through 4 from 1:30 PM until 1:32 PM. Specialist observed that S10 lifted the children roughly and abruptly from their mats to awaken them. Specialist also observed that one child was lifted abruptly by one arm from his mat. Specialist was advised that S10 has been terminated for this incident and termination verification was provided.

1919-D: Meals Served

Not Met

1919-D: A minimum of a breakfast or morning snack, lunch, and afternoon snack shall be served to children, and meals and snacks shall be served not more than three hours apart.

Finding:

1919-D Based on record review/interview(s): Meals and snacks shall be served not more than three hour apart. Specialist observed and S1 stated that lunch is served in the center at 11:15 AM. S1 stated that children in care receive a snack upon waking up from nap and being transported to their homes. Specialist found that on December 12, 2017, C1 was served lunch at 11:15 AM and failed to be served a snack within 3 hours as S1 stated that S10 did not provide C1 with a snack after nap time; and no snack was given to C1 prior to him being transported to his home. S1 stated that upon finding C1 unsupervised, she did not provide C1 with a snack as S10 was on her way back to the center to take C1 home for the day.

A minimum of a breakfast or morning snack, lunch, and afternoon snack shall be served to children as S1 stated that on December 12, 2017, C1 did not receive an afternoon snack.

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review: The Center's current Passenger transportation log provided to the center driver or attendant was incomplete as it did not include time child was placed on the vehicle. Specialist reviewed the center's passenger log for the week of December 11- 15, 2017 and found that the center failed to document the time children were placed on the vehicle any of those days.