

Statement of Deficiencies

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review: At approximately 1:42pm, S1 failed to have a visitor's daily attendance record that accurately reflect when a Visitor was on the child care premises. There is no documentation of the departure time for O1 on 5/13/2019, and O3 on 8/5/2019. There is no documentation of the date of visit for O1 on six days in 2019 (dates unknown).

Corrective Action Plan: S1 stated she will have visitors sign out prior to leaving.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.&D. Based on observations: At approximately 12:15pm, S1 failed to meet the required child to staff ratio for children of the following ages: 8 children, age three months - one year old (C11, C12, C13, C14, C15, C16, C17, and C18) with one staff, S4. The required ratio for children of this age is 5 children per 1 staff person. S4 stated she and S5 were in the class together. S5 stated she stepped out the classroom to get something. Upon arrival at the center at 12:15pm, the Specialist observed S5 sitting in the dining area. Ratio was met when the Specialist observed S5 walk back to the classroom at 12:16pm. S1 was informed that ratio must be met at all times in the infant classroom.

Corrective Action Plan: S2 stated she will make sure to remind staff that ratio has to be met in the infant classroom at all times.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: At approximately 1:42pm, S1 failed to have a CCCBC-based determination of eligibility for child care purposes from the department for O1 and O2, prior to the person being present at the center or performing services. S1 failed to have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 and O2, at all times while on the center premises. There was no signature of the paid staff member who accompanied each visitor for the following:

- O1 was on premises on 4/15/19, 4/22/19, 4/29/19, 5/6/19, 5/13/19, 5/20/19, 5/28/19, and 6/3/19.

S1 stated O1 always remains near the front entrance of the center when making deliveries, however there is no documentation of the staff member who accompanied O1 during each visit.

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- O2 was on premises on 5/17/19 and 6/5/19. S1 stated O2 came to observe a Unitech student, an employee of the center, however there is no documentation of the staff member who accompanied O2 during each visit.

Corrective Action Plan: S1 stated she will make sure to sign when she accompanies any visitors.

1901.G.&H.: Equipment

Not Met

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair.
H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

Finding:

1901.G. Based on observations: At approximately 12:16pm, S1 failed to have center equipment used by children that was maintained in a clean and safe condition and in good repair. The specialist observed the following equipment in the outdoor play yard, not in good repair, that was accessible to the 32 children present:

- One plastic pink and blue Little Tikes car with a section that has cracked plastic that has sharp/jagged edges.
- Three tricycles with rusted handle bars.
- One red large plastic play set with a section that has cracked plastic that has sharp/jagged edges.

S2 was informed the equipment needed to be moved to an area that is inaccessible to the children present as soon as possible as the children need access to the outdoor play yard.

Corrective Action Plan: S2 stated someone will remove the damaged equipment before Friday.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C. Based on observations: At approximately 12:16pm, S1 failed to have an outdoor area that was free of hazards as the Specialist observed the following hazards in the outdoor play yard that were accessible to the 32 children present:

- One wooden board lying on the ground with four exposed nails.
- One loose wooden board on the fence with one exposed nail.

S2 was informed that the indoor and outdoor areas must be free of hazards while children are present at the center, and that the hazards need to be removed as soon as possible.

Corrective Action Plan: S2 stated someone will remove the hazards before Friday.

1919.C.: Food Allergies and Special Diets

Not Met

1919.C.: Information regarding food allergies and special diets of children shall be posted in the food preparation area with special care taken to ensure that individual names of children are not in public view. If a parent chooses to allow the center to post the child's name and allergy information in public view, the center shall obtain a signed and dated authorization from the parent.

Finding:

1919.C. Based on observations/record review: At approximately 12:20pm, S1 failed to have information regarding food allergies and special diets of C1, C3, and C7, posted in the food preparation area. S2 stated the list of is posted in the classroom, but not in the kitchen. S2 was informed that the regulation required food allergies and special diets to be posted in the food preparation area.

Corrective Action Plan: S2 stated she would post the information in the kitchen today.