

Statement of Deficiencies

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review at 4:35 p.m., S3 failed to have accurate documentation of the visitor's daily attendance record as Specialist observed O1 on premises, but signed in on the attendance log.

Corrective Action Plan: Effective 1/19/2023, S3 stated that she will make sure all visitors sign in immediately upon entry to ensure compliance with this regulation.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than four children are present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
3. The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.
4. Minimum child-to-staff ratios for type II and type III centers are as follows.

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	10:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages two, three, four and five.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages five and older.

Finding:

1711 A-G: Based of observations at 2:25 p.m., S3 failed to meet the required child to staff ratio 18 children, ages two to four-years-old. The required ratio for a mixed age groups of children ages two, three, and four is 12 children per one staff. Another staff was needed to satisfy the ratio

Corrective Action Plan: Effective 1/19/2023, S3 stated staff will not be allowed to leave premises, if their leaving will result in the center being out of ratio, to ensure compliance with this regulation.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review at 4:00 p.m., S3 failed to have documentation of CCCBC-based determination of eligibility for child care purposes from the department for O1 prior to O1 being present at the center or performing services.

Also, there failed to be documentation that included the date, arrival time, departure time, or language stating a paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 at all times while on the center premises.

Corrective Action Plan: Effective 1/19/2023, S3 stated she will make sure that anyone that is around the children will have a background check prior to entering the building to ensure compliance with this regulation.