

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: Children's attendance record on this date failed to accurately reflect the number of children in attendance as evidenced by 25 children were in attendance however only 24 were signed in. \*\*Name of person to whom child is released failed to be recorded at the time of release as this information was already documented for this date though children were still in attendance. This information was reported by staff to be entered at the time of child's arrival.

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review: S3 failed to be signed in attendance as required on today's date.

### 1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

#### Finding:

1507-E Based on record review: Daily attendance record for visitors failed to always show evidence of departure times and purpose of visits

### 1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1703.B Based on record review: Provider lacks evidence of visitors who lack a satisfactory fingerprint based CBC are always accompanied by a staff member as required for all visitors who were in the center between August 2016 and January 2017.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

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### Finding:

1717-A Based on record review: Provider lacked evidence of the required information to include satisfactory criminal background check and information form that includes the person's name, address and phone number and a list of duties performed while present at the center for O1, O2, O4, and O5.

### 1907-C.1: Sleeping Arrangements

Not Met

1907-C.1: Individual and appropriate sleeping arrangements shall be made available for each child age one and older.

### Finding:

1907-C.1 Based on observations: Individual and appropriate sleeping arrangements failed to be made available for children as required as evidenced by 7 children two-three year were observed utilizing blankets on the floor.

### 1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

### Finding:

1915-A Based on record review: Provider failed to document explanations as required when a child arrived to the center with bruises noted on 1/13/17, 1/10/17, and 12/16/16.

### 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

### Finding:

1915-B.&C: Based on on record review: Provider's record of accidents that occurred on 11/22/16, 11/14/16, and 10/12/16 noted injury to child's head yet time of incident failed to have been noted to show evidence of immediate notification of parent as required.

### 1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain <b>posted</b> throughout the week; and
3. have substitutions or additions posted on or near the menu.

### Finding:

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1919-A&B: Based on observation: \*Today's lunch failed to meet nutritional standard as evidenced by only one fruit/vegetable was served. Children receive only taco casserole which consisted of ground meat and chips, peaches, and a drink which reportedly was milk. Note: Milk was poured from a container which stated it was whole milk but staff reported it was 2 percent milk poured in a whole milk container.

\*\* Today's afternoon snack failed to meet nutritional standard as only cookies and water was served. \*\*Friday's afternoon snack menu only includes cookies and water.

### 1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

#### Finding:

1921-C Based on observations: Evacuation pack failed to be equipped with batteries, food, and cups as required.

### 2101-A.8: Vehicle in Good Repair

Not Met

2101-A.8: Vehicles shall be maintained in good repair.

#### Finding:

2101-A.8 Based on observations: Vehicle to be utilized for transportation had door molding located on floor of van and 2 passenger seat belt buckles were located beneath the seat and not pulled through the seat as required.