

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: At approximately 9:37am, S1 failed to have a daily attendance record for staff and owners that accurately reflect persons on the child care premises at any given time. There is no documentation of the departure times for the following:

- S1 and S3 on 1/2/2020, 1/3/2020, and 1/7/2020
- S1, S5, S2, and S3 on 1/6/2020
- S1 on 1/10/20
- S5 on 1/14/2020 and 1/15/2020

Corrective Action Plan: S1 stated she will make sure staff are signing in and out daily. S1 also stated she will have an action plan to reprimand staff for not documenting their time.

1509.A.9.: Electronic Devices Policy

Not Met

1509.A.9.: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. electronic device activities for children under age two are prohibited; and
- b. time allowed for electronic device activities for children ages two and above shall not exceed two hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day;

Finding:

1509.A.9. Based on observations: At approximately 9:48am, S5 failed to follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. The Specialist observed 8 one-year-old children in the classroom with S5 watching the movie "Frozen" on the television. The television was turned off at 9:49am.

Corrective Action Plan: S1 stated she will take the television out of the one year old classroom.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.&D. Based on observations: At approximately 9:48am, S1 failed to meet the required child to staff ratio for children of the following ages: 8 one-year-old children with one staff, S. The required ratio for children of this age is 7 children per 1 staff person. Ratio was corrected at 9:50am when S2 brought one child to S4's classroom.

Statement of Deficiencies

Corrective Action Plan: S1 stated she will make sure that all staff are aware of the required ratios so this does not occur again.
