

Statement of Deficiencies

713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

Finding:

713.A. Based on record review: S1 lacked documentation of a current annual inspection and approval from City Fire. The date of the last approval is 1/31/2018 and expired on 12/31/2018. S1 has documentation showing that the City Fire Inspection was requested and paid for on 1/15/2019.

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D. Based on record review: S1 failed to notify the Licensing Section and other appropriate agencies involving C2, a two year old, of the following critical incident: On 12/7/2018, an incident occurred involving C2 of a head injury that required medical attention. S1 stated that she was unaware that the incident was considered critical and that she needed to complete a critical incident report to submit. S1 stated that she was unaware that C2 had been taken to the dentist, and that C2's parents informed her about it on 12/10/18 or 12/11/18.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
 2. emergency preparation;
 3. licensing regulations; and
 4. safe sleep practices.
- B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:
1. child development;
 2. child guidance;
 3. learning activities;
 4. health and safety;
 5. shaken baby prevention; and
 6. CPR and first aid, as applicable

Finding:

1719.A&B. The provider lacked documentation that 1 of 22 staff, S17, received orientation within seven and thirty days of the first day present at the center and prior to having sole responsibility for any children. S17 has an incomplete orientation form that does not include the date of hire. S1 stated that S17's date of hire is 8/11/2018.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member, S11 and S22, prior to the person being present at the center or performing services as evidenced.

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S11 was on premises on 1/16/2019 during licensing visit, and there was no documentation of a CCCBC-based determination of eligibility. Specialist observed S11 leave the premises at 9:54am.

Based on staff sign in records, S22 was on premises on 12/19/2018. There was no documentation of a CCCBC-based determination of eligibility.

Corrected at time of Licensing visit on 1/25/2019. S1 stated that S11 was added to the roster on 1/17/2019, and S22 was added to the roster on 1/24/2019.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each visitor or independent contractor, O1 and O2. There is no documentation of staff's signature who accompanied O1 and O2.

O1 was present at the center on the following dates:

- 12/14/2018 from 9:10am - 9:40am
- 1/11/2019 from 12:25pm - 12:5pm.

O2 was present at the center on the following dates:

- 10/11/2018 from 9:40am - 10:40am
- 10/18/2018, 11/15/2018, and 11/29/2018 from 9:30am - 10:30am
- 1/10/2019 from 9:32am - 10:32am

1811.A.&B.: Requests for CCCBC-Based Determinations of Eligibility

Not Met

1811.A.&B.: A. An early learning center or an entity identified in §1809 shall request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for each required person:

1. prior to the person being present or performing services at the center when children are present; and
2. not less than once during a five-year period.

B. An early learning center or an entity identified in §1809 shall not be required to request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for a required person, and instead shall be able to request and obtain from the department the person's CCCBC-based determination of eligibility provided to another in-state child care provider or entity identified in §1809, if:

1. a child care provider within the state or an entity requested and obtained a CCCBC-based determination of eligibility for child care purposes from the department for the person within the past five years, while the person was seeking employment or employed by a in-state child care provider or seeking to provide or providing services at an early learning center in Louisiana for an entity;
2. the department provided to the initial requesting child care provider or entity a CCCBC-based determination indicating the person was eligible for child care purposes; and
3. the person is still employed by a child care provider within the state, or is still providing services in an early learning center within the state for an entity, or has been separated from a child care provider within the state or an entity for less than 180 consecutive days.

Finding:

1811.A. Based on record review: Documentation of a CCCBC-based determination of eligibility (CCCBC) was not available for 2 of 22 staff, S11 and S22, prior to the individual(s) being present in the childcare facility. S11's date of hire is 6/5/2017. S22's hire date is 10/5/2018. S1 stated that S11 & S22 work as substitutes. S1 stated that 1/16/2019 was S11's first date working since the new CCCBC system became effective. S1 stated that S22 only worked on 12/19/2018, and has not worked since then. S1 stated that the request was not done by mistake.

Corrected at time of Licensing visit on 1/25/2019. S1 stated that she submitted the request for S11 on 1/17/2019, and S22 on 1/24/2019.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review:

The Provider did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center on 1/14/2019 and 1/15/2019. S1 stated that the end-of-day checks were conducted on those dates, however there was no documentation.

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1915.A.: Health Services - Observation

Not Met

1915.A.: Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review: The provider did not document observations, when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented. There is no documentation that daily observations are done daily. S1 stated that she will remind staff that they must document whether there are observations or no observations.

1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915.B. Based on record review: The provider failed to have documentation that injuries, incidents, accidents, and illnesses are documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

- On 8/23/18, there is no documentation of incident time and signature of staff who notified the parent.

- On 11/8/2018, there is no documentation of time of parental notification and signature of staff who notified the parent.

1915.C. Based on record review: The provider failed to have documentation of immediate notification.

- On 8/22/18, a head injury occurred to a child at 10:15am, however notification to the parent was at 1:20pm.

- On 12/5/18, a head injury occurred to a child at 9:30am, however there is no documentation of parent notification and signature of staff that notified parent.

1917.B.: Medication Authorization - Required Container/Packaging

Not Met

1917.B.: Required Container/Packaging

1. For prescription medication to be administered at the center, the center shall maintain the original pharmacy container with the complete pharmacy label.
2. For non-prescription medication to be administered, the center shall maintain the original bottle packing for the medicine or a printed document from the manufacturer's website, which shall include the drug name and strength and clear directions for use.

Finding:

1917.B. Based on record review: The provider failed to have required container/packaging for prescription medication to be administered at the center, and maintain the original pharmacy container with the complete pharmacy label for C1. C1 has an Epi-Pen medication tube that does not have the original packaging and did not include the pharmacy's label. S1 stated that the parent kept the original packaging box and documents at home.