

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A, C, & D. Based on interviews/record review: The provider failed to notify within 24 hours of the incident the Division of Licensing and Child Welfare and other appropriate agencies of the following incident : on 1/16/19 at 9:35am C1, age 2, was found in oncoming traffic on North Boulevard. Specialist advised S1 on 1/16/19 at 3:00pm to submit critical incident report and to notify Child Welfare, but she stated she did not have access to a computer to submit a report. Specialist advised S4 on 1/17/19 at 9:00am to submit critical incident report and to notify Child Welfare. S4 stated he was not aware he had to submit a critical incident report to the department. As of 1/17/19, at 11:00am a critical incident report had not been submitted and Child Welfare had not been notified. Baton Rouge Police Department was notified of the incident on 1/16/19 via an anonymous phone call.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.1. Based on interviews/record review: The center's daily attendance record for children in attendance on 1/16/19 failed to include each child's first and last name. 13 of 13 children present were signed in, however 2 of the 13 children present were signed in with first initial and last names only, and 2 other of the 13 children present were signed in with first names only.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on interviews/record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by specialist observed that on 1/16/19, S4 was signed into the center at 6:30am however he was not present at the time of specialist arrival at 3:00pm or prior to specialist departure at 4:00pm. Based on interview on 1/17/19, S4 stated he was not present in the center at the time of the incident at 9:35am on 1/16/19, and did not return to the center at any time on 1/16/19.

1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713. A & B & C: Based on interviews/record review: C1, age 2 was not under supervision at all times as on 1/16/19 at 9:35am, he was able to walk out of the classroom, through another classroom, out of the front door of the center and onto North Boulevard with oncoming traffic. C1 was found and

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brought back into the center by S1 at 9:40am.

1713.E.&F.: Supervision Participation

Not Met

1713.E.&F.:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713.E. & F: Based on interviews/record review: While supervising a group of children, S1 did not devote her time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities; as S1 stated on 1/16/19 at 9:35am her back was turned as she was plugging in a vacuum cleaner when C1, age 2, was able to walk out of the classroom, through another classroom, out of the front door of the center and onto North Boulevard with oncoming traffic.