

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.: Based on record review/interview: At 8:00am, Specialist completed a review of the center's daily attendance record for children and the log did not accurately reflect the children on the child care premises at any given time as 12 children were present and 7 children were signed in.

Corrective Action Plan: S1 stated staff will be responsible for completing attendance record as children arrive, and prior to transitioning to individual classrooms.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B.: Based on record/review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by a review of the record at 8:00am, showed S1 failed to document her departure time on 1/6/20, and failed to document her arrival and departure time from 1/7/20-1/10/20, and 1/13/20-1/14/20. S1 corrected by documenting her attendance.

Corrective Action Plan: S1 stated she will ensure documentation is completed accurately.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C.: Based on record review/interview: S1 did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. At 10:00am, Specialist reviewed the record and observed S1 failed to include the time and signature of the staff who conducted the visual check on 1/6/20, and there was no documentation the visual check was conducted from 1/7/20-1/10/20, and 1/13/20-1/14/20.

Corrective Action Plan: S1 stated she will have two staff ensure documentation of the End-of-Day Check is completed.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.A.B.: Based on observation/interview: The current weekly menu listing specific food items served for each day of the week was not prominently posted by the first day of each week and remain posted throughout the week. At 9:28am, Specialist observed S1 failed to have a posted menu for the week of 1/13/20-1/17/20. S1 stated she was unable to use her printer, and corrected by handwriting the menu.

Corrective Action Plan: S1 stated she will complete a handwritten menu until she is able to print from her printer. S1 stated she will print the menu to include all four weeks with individual daily menu items to be served.