

## Statement of Deficiencies

### 1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

#### Finding:

1503.A.&C. Based on record review/interview at approximately 12:12 PM, S1 failed to maintain in force at all times current commercial liability insurance of the center to ensure medical coverage for children in the event of accident or injury and have documentation of current insurance policy or binder that shall include the physical address of the center as evidenced by the insurance binder provide by S1 was a "quote for insurance" and failed to include the physical address of the center. Per S1's statement, she has contacted the insurance company several times after she made her payment to receive the final insurance policy or binder.

Corrective Action Plan: S1 stated that she will continue to contact the insurance company to receive a copy of her current insurance policy or binder.

### 1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717.A. Based on record review/interview at approximately 12:33 PM, S1 failed to maintain an information form that includes the person's name, address, phone number, and a list of duties performed while present at the center as evidenced by center's visitor log dated 01/13/2020- 01/15/2020 indicates that O1 was present in the center on 1/13/2020 without an Independent Contractor Record form on file. Per S1's statement, O1 may have completed an independent contractor form and she misplaced it.

Corrective Action Plan: She will ensure all independent contractors complete an information form from this day forward.

### 1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921.E. Based on record review/interview at approximately 12:04 PM, S1 failed to conduct a tornado drill at least oncer per month in March, April, May, and June as evidenced by the center's practice drills forms indicate that a tornado drill was not conducted in the month of June. S1 stated that she was unaware that she did not complete the June tornado drill.

Corrective Action Plan: S1 stated that she will ensure tornado drills are conducted every month per licensing regulations.