

Statement of Deficiencies

7312-C: Annual Review

Not Met

7312-C: All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

Finding:

7312-C Based on record review/interviews: Provider failed to have documentation that all staff received the required annual review. S2, S3, S4, and S5 did not have a signed/dated checklist/statement that the following topics were discussed: center policies and practices including health and safety procedures, supervision of children, job description, individual needs of the children enrolled, detecting and reporting child abuse and neglect, current Child Day Care Class A Minimum Standards, and confidentiality of information regarding children and their families.
