

Statement of Deficiencies

5303.C.4: Notification of Changes

Not Met

5303.C.4. The Bureau shall be notified prior to making changes which may have an effect upon the license, e.g., age range of children served, usage of indoor and outdoor space, director, hours/months/days of operation, transportation, etc.

Finding:

7303.C.4. (OLD TAG #5303.C.4.) The Director did not notify the Bureau prior to making changes that had an effect on the license as: transportation for filed trips only is listed on the license; however, center does daily transportation.

5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

7311.A.4. (OLD TAG #5311.A.4.) Health records to include documentation of good health, signed by a physician or designee were not available for staff: DOH 1-12-09

5311-B.2: Information Extracurricular

Not Met

5311.B.2. The following information shall be kept on file for therapeutic professionals and extracurricular personnel, e.g. computer instructor, dance instructor, librarian, tumble bus personnel, etc.: documentation of their presence at the facility to include:

- name;
- date of visit;
- arrival and departure times; and
- reason in center.

Finding:

7311.B.2 (OLD TAG #5311.B.2.) Provider did not have documentation on file that therapeutic professionals, SPEECH THERAPIST, and extracurricular personnel, document their presence at the facility. DOCUMENTATION DID NOT INCLUDE REASON IN CENTER.

5312-C: Annual Review

Not Met

5312.C. All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

Finding:

7312.C. (OLD TAG #5312.C.) Provider lacked documentation that staff, DOH 12-19-07 (T.A.) have annually reviewed training topics.

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5313-A: Authorization to Participate in Water Activities

Not Met

5313.A. The provider shall obtain written authorization from the parent for the child to participate in any water activity. The statement shall describe all types of water activities provided and the authorization shall be updated at least annually and shall list the child's name, type of water activity, location of water activity, parent's signature and date.

Finding:

5313.A. FOR THE SWIMMING FIELD TRIP TAKEN ON 7-20-09 TO SUSAN STREET ACQUATICS, 107 SUSAN ST., LAFAYETTE, LA, the provider's authorization for water activities was incomplete as the following information was omitted: PROVIDER HAD ALL INFORMATION EXCEPT THE PERMISSION FORM DID NOT INCLUDE VERBIAGE "PARENT'S PERMISSION OR PARENTAL PERMISSION FORM". THE FORM HAD THE TYPE OF WATER ACTIVITY, LOCATION OF WATER ACTIVITY, PARENT'S SIGNATURE AND DATE OF THE ACTIVITY.

5315-A: Child-to-Staff Ratio

Not Met

5315.A. Child/staff ratios are established to ensure the safety of all children. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio. Child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below; however, there shall always be a minimum of two child care staff present during hours of operation when children are present:

| Ages of Children | Child/Staff Ratio |
|-------------------------|-------------------|
| Infants under 12 months | 5:1 |
| One year old | 7:1 |
| Two year old | 11:1 |
| Three year old | 13:1 |
| Four year old | 15:1 |
| Five year old | 19:1 |
| Six year old and up | 23:1 |

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the center to satisfy child/staff ratios.

Finding:

7315.A. (OLD TAG #5315.A.) The Provider did not meet the required child to staff ratio for children of the following ages:
17 children ages 3 to 4 with 1 staff. The required ratio for children of this mixed age group is 14 children to 1 staff. Second staff arrived at 8:45 AM.
Others on the premises meeting ratio as follows:
11 children age INFANT with 3 staff.
3 children age ONE with 1 staff.
20 children age 2 with 2 staff.

5315-B: Child-to-Staff Ratio for Field Trips & Non-Vehicular Excursions

Not Met

5315.B. Child/staff ratio plus one additional adult shall be met for all field trips and non-vehicular excursions.

Finding:

7315.B. (OLD TAG #5315.B.) Although child/staff ratio was met, the provider did not have one additional adult present on the field trip taken on 7/20/09 AND 7/22/09. 20 children age 5 and up were on the field trip, and 21 children ages 5 and up, respectively.

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5321-L: Illnesses and Unusual Behavior

Not Met

5321.L. Documentation of illnesses and/or unusual behavior shall be maintained. Documentation shall include child's name, type/description of illness or unusual behavior, date and time of onset and actions taken, time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- allergic reaction;
- skin changes e.g. rash, spots, swelling, etc.;
- unusual breathing;
- dehydration;
- any temperature reading over 101 oral, 102 rectal, or 100 axillary; or
- any illness requiring professional medical attention.

Finding:

7321.L. (OLD TAG #5321.L.) The Provider's documentation of ILLNESSES was incomplete as it did not include: signature of person notifying parent. STAFF USE INITIALS.

5325-Q: Labeled Sheets and Blanket for Covering

Not Met

5325.Q. A labeled sheet or blanket shall be provided by either the provider or the parent for covering the child.

Finding:

7325.Q. (OLD TAG #5325.Q.) The Provider nor the parent provided a labeled sheet or blanket for covering the child - NOT ALL OF THE BLANKETS FOR COVERING WERE LABELED.

5327-A: Locked Harmful Substances and Equipment

Not Met

5327.A. Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools and any substance with a warning label stating it is harmful or that it should be kept out of the reach of children, shall be locked away from and inaccessible to children. Whether a cabinet or an entire room, the storage area shall be locked.

Finding:

7327.A. (OLD TAG #5327.A.) Prescription and over-the counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by: LYSOL, DISINFECTANT SPRAYS, DAWN DETERGENT AND BABY POWDER WERE IN AN UNLOCKED CABINET UNDER THE CHANGING TABLE IN THE INFANT ROOM.

5327-H: Strings and Cords

Not Met

5327.H. Strings and cords (such as those found on window coverings) shall not be within the reach of children.

Finding:

7327.H. (OLD TAG #5327.H.) Strings and cords were within reach of children as:
AFTER SCHOOLER'S CLASSROOM:

- A LONG GREEN EXTENSION CORD, AND CORDS FROM 2 VIDEO/MACHINE GAMES WERE WITHIN CHILDREN'S REACH IN AFTER SCHOOLERS ROOM.
- CORDS FROM A T.V., SPEAKERS, AND AMPLIFIER WERE WITHIN CHILDREN'S REACH. PROVIDER TEMPORARILY SECURED THESE CORDS WHILE SPECIALIST WAS PRESENT.

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5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

Finding:

7327.L. (OLD TAG #5327.L.) The yard was not clean as:
-THERE WAS A RUG TURNED UP BY THE WATER FOUNTAIN THAT COULD CAUSE A TRIPPING HAZARD. PROVIDER FIXED THE RUG TO PREVENT CHILDREN FROM TRIPPING.
THERE IS A HOLE (1" DIAMETER) IN THE BUILDING TO THE RIGHT OF THE WATER FOUNTAIN IN WHICH HARMFUL INSECTS COULD HIDE. THE HOLE IS WITHIN CHILDREN'S REACH. PROVIDER TEMPORARILY TAPED THE HOLE.
FISHER PRICE SWING DID NOT HAVE A SAFETY STRAP. PROVIDER STATED SHE WOULD HAVE ONE BY TWO WEEKS.

5333-A: Parental Authorization for Field Trips

Not Met

5333.A. The provider shall maintain a signed parental authorization for each field trip. Field trip authorization shall include the type of service (contract vehicle, center owned vehicle, parent vehicle) used to transport children, event, location, child's name, date and time of event, parent's signature and date.

Finding:

5333.A. The provider did not maintain a signed parental authorization for each field trip taken. BEGINNING IN JULY OF 09, PROVIDER STARTED USING A FIELD TRIP LOG AND SIGN-OUT SHEET IN WHICH THEY HAD PARENTS SIGN UNDER "SIGNATURE OF PERSON TO WHOM CHILD IS RELEASED". THE PARENTS SIGNATURE WAS ON EACH FIELD TRIP FORM, AND PROVIDER STATED THAT SHE THOUGHT THAT WOULD SUFFICE FOR THE PARENTAL AUTHORIZATION.
IN EARLY JULY PROVIDER WAS USING A SHEET OF PAPER WITH PARENTS AND CHILDREN'S SIGNATURES, LOCATION AND EVENT, AND DATE OF FIELD TRIP; HOWEVER THIS PERMISSION SLIP DID NOT INCLUDE THE VERBIAGE OF " PARENTS' PERMISSION".

5333-C: Record of Field Trips

Not Met

5333.C. The provider shall maintain a record of all field trips taken, to include date and destination, list of passengers (children, parents, staff) (going & returning) and method of transportation.

Finding:

7333.C. (OLD TAG #5333.C.) The Provider's record of all field trips taken was incomplete as it did not include the (going and returning).

5335-E: Attendance Record

Not Met

5335.E. The driver or attendant shall maintain an attendance record for each trip. The record shall include the driver' name, the date, name of all passengers (children and adults) in the vehicle, the name of the person to whom the child was released and the time of release. Documentation shall be maintained on file at the center whether provided by center or contract.

Finding:

7335.E. (OLD TAG #5335.E.) The transportation attendance record documentation was incomplete as it did not include: time of release.
Transportation is center provided.