

## Statement of Deficiencies

### 1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

#### Finding:

1515.A.1.: Based on record review on 1/10/19, 5 out of 7 children's records reviewed lacked the required information on the Child's Information Form as the following information was omitted:

C1's file failed to have an admission date.

C2's file failed to have a date of birth and admission date.

C3's file failed to have date of admission.

C4's file failed to have a date of admission.

### 1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

#### Finding:

1515.A.2. Based on record review on 1/0/19, 1 of 7 children's records lacked a signed and dated parental authorization to secure emergency medical treatment as LS observed C3's file failed to have this information.

### 1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

#### Finding:

1725.A.-C. Based on record review on 1/10/19, S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not as LS observed S1 and S2's Medication Administration Certificates expired on 5/19/18. LS did not observe S3 nor S4 with this training during the center visit.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on record review on 1/10/19, a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each O3 (unknown affiliate organization), prior to the person being present at the center or performing services as evidence by: S3 was unable to provide this information for O3 during the center visit. LS observed O3 was present on the center premises on 11/26/18 from 10:30 am - 11:03 am. Neither S2 or S3 was able to identify the purpose of O3's visit to the center. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O3 at all times while on the center premises. Documentation did not include the purpose of the visit, language stating that were accompanied by the staff member at all times while on the premises, and signature of the staff member as LS did not observe this information on the center's visitor log during the center visit.

## Statement of Deficiencies

### 1901.M.: Strings and Cords

**Not Met**

1901.M.: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

#### Finding:

1901.M. Based on observations on 1/10/19, strings and cords were accessible to children under age 4 as LS observed the string to the window blinds adjacent to the entrance door were accessible to children. LS observed S2 and S3 supervising 7 children (age 2 to 3 yrs old).

### 1903.C.: Free of Hazards

**Not Met**

1903.C.: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903.C. Based on observations on 1/10/19, the indoor area was not free of hazards as LS observe a small space heater that was turned on sitting on a table in the center's infant room. LS did not observe any children in the classroom during the center visit.

### 1915.A.: Health Services - Observation

**Not Met**

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915.A. Based on interview(s) on 1/10/19, S1 did not document observations, when something is observed, noted on children upon arrival to the center as S2 stated she was unable to locate today's information for LS to review.

### 1921.E.: Tornado Drills

**Not Met**

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921.E. Based on record review on 1/10/19, S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June as LS observe the center failed to conduct a tornado drill during March and June of 2018. Date of tornado drills were 4/9/18 at 9:10 am and 5/9/18 at 1:16 pm.