

Statement of Deficiencies

713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

Finding:

713.A. Office of Public Health, State Fire, City Fire Approval: Based on observations: On 01/09/2020 at 12:35 pm, S4 lacked documentation of a current annual inspection and approval from Office of Public Health the date of the last approval unknown due to S4 not having any current or old documentation. .

1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503.A.-C.: General Liability Insurance Policy: Based on observations/record review: On 01/09/2020 at 12:41 pm, Specialist reviewed the General Liability Insurance Policy and discovered the Provider lacked required documentation of current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury. Specialist spoke to S4 over the phone on 01/09/2020 at 10:50 am and S4 explained that she did have a new policy, but it would have to be emailed or faxed to her. S4 was not present in the center during the visit and the Specialist never received a copy of the updated general liability insurance policy. The last insurance policy period was from 12/27/2018 to 12/27/2019.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Daily Attendance Records-Staff and Owners: Based on interview(s)/record review: On 01/09/2020 at 10:05 am, Specialist observed the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S4 not being present in the center. Specialist questioned S1 and S3 if S4 was present on 01/09/2020, both staff responded S4 was present the morning of 01/09/2020 for work, but left for the remainder of the day due an appointment. Specialist reviewed the daily attendance for the staff and owners for 01/09/2020 and discovered S4 did not sign in or out of the center on 01/09/2020. S4 called the center to explain that she was having an out patient procedure at the dentist, but she was in attendance at the center the morning of 01/09/2020. Specialist explained to S1 and S4 that any time any staff member is present on the premises they must be account for by recording their arrival and departure times.

1509.A.8.c.: Behavior Management Policy - Time Out

Not Met

1509.A.8.c.: Time Out

- i. Time out shall not be used for children under age 2.
- ii. A time out shall take place within sight of staff.
- iii. The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age.
- iv. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

Finding:

1509.A.8.c. Behavior Management Policy-Time Out- Based on record review: On 01/09/2020 at 10:25 am, Specialist reviewed the center's Behavior Management Policy for Time out and discovered S4 did not have a Time Out policy as part of their Behavior Management Policy that clearly states ALL Time Out procedures that are used and all that are prohibited. Specialist reviewed the Time Out Policy for the center and discovered the Time Out policy did not include that "time out shall not be used for children under age 2" and "the length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age".

Statement of Deficiencies

1509.A.9.: Electronic Devices Policy

Not Met

1509.A.9.: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. electronic device activities for children under age two are prohibited; and
- b. time allowed for electronic device activities for children ages two and above shall not exceed two hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day;

Finding:

1509.A.9.: Electronic Devices Policy: Based on observations: On 01/09/2020 at 10:15 am, the Specialist reviewed the policies for the center and observed the provider did not have a written Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, are prohibited for children under age two and time allowed for electronic device activities for children ages two and above shall not exceed 2 hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day.

1509.A.10.: Computer Practices Policy

Not Met

1509.A.10.: Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

Finding:

1509.A.10.: Computer Practices Policy: Based on observations: On 01/09/2020 at 10:17 am, Specialist reviewed the policies for the center and observed the provider did not have a written Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

1509.A.11.: Programs, Movies and Video Games Policy

Not Met

1509.A.11.: Programs, Movies and Video Games Policy

- a. Programs, movies, and video games with violent or adult content, including but not limited to soap operas, television news, and sports programs aimed at audiences other than children, shall not be permitted in the presence of children.
- b. All television, video, DVD, or other programming shall be suitable for the youngest child present.
- c. "PG" programming or its television equivalent shall not be shown to children under age 5.
- d. "PG" programming shall only be viewed by children age 5 and above and shall require written parental authorization.
- e. Any programming with a rating more restrictive than "PG" is prohibited.
- f. All video games shall be suitable for the youngest child with access to the games.
 - i. "E10+" rated games shall be permitted for children ages 10 years and older.
 - ii. "T" and "M" rated games are prohibited.

Finding:

1509.A.11.: Programs, Movies, and Video Games Policy: Based on observations: On 01/09/2020 at 10:19 am, Specialist reviewed the policies for the center and observed the provider did not have a Programs, Movies and Video Games Policy requiring: Programs, movies, and video games with violent or adult content, including but not limited to soap operas, television news, and sports programs aimed at audiences other than children, shall not be permitted in the presence of children. All television, video, DVD, or other programming shall be suitable for the youngest child present. PG programming or its television equivalent shall not be shown to children under age 5. PG programming shall only be viewed by children age 5 and above and shall require written parental authorization. Any programming with a rating more restrictive than PG is prohibited. All video games shall be suitable for the youngest child with access to the games. E10+ rated games shall be permitted for children ages 10 years and older. T and M rated games are prohibited.

Statement of Deficiencies

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719.A&B.: Orientation Training: Based on Record Review: On 01/09/2020 at 11:32 am, Specialist reviewed staff files for all staff employed at the center and discovered the provider lacked documentation that 1 of 4 staff, S4, received orientation within seven days of the first day present at the center and prior to having sole responsibility for children.; the provider lacked documentation that 1 of 4 staff, S4, received additional orientation within thirty days of date of hire.
