

## Statement of Deficiencies

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on record review/interview(s): A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for O1, prior to the person being present at the center or performing services. There was no documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 at all times while on the center premises.

- O2 was on premises on 11/12/2019 and 12/03/2019. S1 stated on 11/12/2019, O2's information was input into the system an individual authorization and consent form for submission for the CCCBC, but S1 failed to scan the authorization form into the system in order for O2 to be added to the center's on-line CCCBC roster. S1 did not completed a check for eligibility check when O2 was present in the center on 11/12/2019 and 12/03/2019. O2 came onto premises at 10:22am on 01/8/2020, during the licensing visit. O2 was eligible for child care purposes.

Corrective Action: S1 stated she will complete a "check for eligibility" check each time O2 comes to the center in order to determine continued eligibility.

### 1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

#### Finding:

1901.C. Based on record review:

There was no documentation of a time that the entire center and play yard was checked after the last child departs to ensure that no child is left unattended at the center on 01/07/2020.

Corrective Action: S1 stated she will conduct the end of day check daily instead of S2.