

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.: Based on observation/record review/interview: A review completed at 8:30am, showed the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 10 children were present and 9 children were signed in on the log. S1 failed to include arrival time for four children signed in on the log.

Corrective Action Plan: S1 stated staff will be responsible to ensure documentation is accurate to include the time of arrival for all children.

1515.A.4.: Special Diets

Not Met

1515.A.4.: Special Diets

- a. Unless the program is officially on the Child and Adult Care Food Program (CACFP), a parent may request special diet adjustments (i.e. no milk on a particular day).
- b. If a center is on the CACFP, a written statement from a health care provider is required when the child requires a special diet for medical reasons.
- c. A written statement from the parent is required when the child requires a modified diet.

Finding:

1515.A.4.: Based on record review/interview: A child who is required a special diet for medical reasons lacked a written statement from a health care provider on file. A review of C1's (age one) file at 10:00am, showed C1 did not have a doctor's note to include a substitution for a food allergy to cow's milk. S1 notified the parent and documentation was received prior to Specialist departure.

Corrective Action Plan: S1 stated she will ensure parents provide doctor's note when a child requires a special diet for medical reasons.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1211.A.B.: Based on record review/interview: S1 did not have at a minimum of 2 child care staff present at the center when more than one child is present. On 1/8/20, S3 was the only staff signed in while 2 children were present from 5:00am to 5:30am. At 8:50am, Specialist completed a review of the daily attendance record for staff and children and observed that S3 was the only staff present and signed in as C10 (age one) and C11 (age four) arrived at 5:00am. S2 signed in as present in the center at 5:30am.

Corrective Action Plan: S1 stated she will change the staff schedule to include two staff to arrive at the time the center opens at 5:00am.

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1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A.B.&C.: Based on observation/interview: Children were not under supervision at all times as Specialist observed at 8:35am, S2 was transitioning from one room to another, when she carried C5 (infant), placed him on the floor, and left him alone in the infant classroom to then gather the other children in the adjacent room and return to the classroom as a group. Specialist observed at 10:38am, S2 entered the restroom area to change C3's (age two) diaper while eight two to four year old children remained in the classroom area with no other staff supervising them. Specialist informed S1 that the children were not being supervised, and she entered the classroom from her office.

Corrective Action Plan: S1 stated staff will move children in a group to ensure no child is left in a room unsupervised. Staff will communicate a need for additional staff to be present prior to exiting a room.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C.: Based on observations/interview: During a walk through at 8:37am, Specialist observed three separate electrical wall receptacles were missing covers in S2's classroom where there were five infant to one year old children. S1 corrected prior to Specialist departure.

Corrective Action Plan: S1 stated she will have staff complete a scan of the room for hazards daily prior to the children entering the classroom.

1909.D.: Infants - Car Seats

Not Met

1909.D.: Written authorization from a physician is required for a child to sleep in a car seat or other similar device and shall include the amount of time that the child is allowed to remain in said device.

Finding:

1909.D.: Based on observation/record review/interview: Written authorization from a physician was not available for C2 (age infant) as required for an infant to sleep in a car seat or other similar device. Specialist observed C2 was asleep in a swing from 9:32am-10:04am. Upon request, S2 transitioned C2 to a crib.

Corrective Action Plan: S1 will notify the parent that a physician's note is needed for the infant to remain in a device while sleeping, otherwise the infant will be placed in a crib to sleep.

1911.K.: Hand Washing

Not Met

1911.K.: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

Finding:

1911.K.: Based on observations/interview: At 10:45am, Specialist observed S3 did not wash her hands with soap and water after changing C3's (age two) diaper and prior to exiting the changing area. S3 stated she wore gloves and used hand sanitizer. S1 instructed S3 to use soap and water and she complied.

Corrective Action Plan: S1 stated she will review hand washing to ensure soap and water is being used as required.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

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Finding:

1919.B.: Based on observation/record review/interview: Menu substitutions or additions were not posted on or near the menus as Specialist observed at 9:30am, children were served yogurt covered raisins and cereal, while the breakfast menu posted for the day listed biscuits and sliced pineapples. Specialist observed at 11:52am, the children were served green beans and pineapple slices for lunch rather than the morning posted menu of baked beans and fruit cocktail. S1 corrected to include the substituted menu items for the day.
Corrective Action Plan: S1 stated she will complete a food audit and update the menu listing, as needed, prior to the children's arrival the next day.

1919.C.: Food Allergies and Special Diets

Not Met

1919.C.: Information regarding food allergies and special diets of children shall be posted in the food preparation area with special care taken to ensure that individual names of children are not in public view. If a parent chooses to allow the center to post the child's name and allergy information in public view, the center shall obtain a signed and dated authorization from the parent.

Finding:

1919.C.: Based on observations/record review/interview: Information regarding food allergies and special diets of children was not posted in the food preparation area. On 1/8/20 at 10:00am, a review of children's files showed C1 (age one) is allergic to cow's milk, and C11 (age three) is allergic to seafood/fish and there was no posted allergy information in the food preparation area.
Corrective Action Plan: S1 typed and printed a list to include C1's allergy and food substitution, and C11's allergy. S1 stated she will update the list as needed.

1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

Finding:

1921.C.: Based on observations/record review/interview: Specialist completed a review of the evacuation pack at 12:30pm, and observed the pack did not include the contact information and emergency medical authorization for 12 of 13 children files reviewed, plastic bags, and the bottled water and hand sanitizer were expired.
Corrective Action Plan: S1 will review and include the record for all children, and will include and replace additional items required in the pack.