

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

NEW 1507.A. Based on record review:

On 1/8/2019, the provider's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 36 children were present and 35 children were signed in on the log.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review:

The provider's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced:

- On 1/3/2019 S2 did not have a departure time.
- On 1/7/2019 S6, S7, S8, S13 did not have a departure time.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

NEW 1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each visitor, O1, prior to the person being present at the center or performing services as evidence on 1/9/2019. The provider did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 at all times while on the center premises. Documentation did not include O1's departure time, and name of staff member that accompanied O1 at all times while on the premises. O1 arrived at 9:00am. S1 stated that O1's departure time was 9:20am or 9:30am. S1 stated that she thought O1 was on the CCCBC roster for Shirley Honore Love Center.