

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

#### Finding:

1103-A.4. & B. Based on record review: The provider failed to immediately notify the Parent of the following critical incident: On 12/21/17 at 11:30 a.m., C2 and C3 were left unsupervised in a classroom for 3 to 5 minutes. O2, the mother of C2, was not notified until 6:51 p.m. on 12/21/17 about the critical incident.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713-A.& B. Based on interview/record review: Children were not under supervision at all times as on 12/21/17 at 11:30 a.m., C2 and C3 were left unsupervised in the Infant classroom for 3 to 5 minutes, when S9 exited the classroom.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

1715-A.5. Based on record review/observation: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 1 of 8 staff, S2(DOH: 9/6/16) failed to have documentation of the completed form. The provider failed to complete a new state central registry disclosure form (SCR 1) for this staff prior to the one year date of the previously completed SCR 1. The SCR 1 on file for S2 expired on 11/30/17 and this staff person was present in the licensed child care facility on 12/18/17, 12/19, 12/20, 12/21, 1/2/18, 1/3, 1/4, 1/5 and 1/18/18. Provider corrected during licensing inspection.