

## Statement of Deficiencies

### 1503-A-C: General Liability Insurance Policy

Not Met

1503-A-C: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

#### Finding:

1503-A-C Based on record review:

The center failed to have documentation of current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury. The last policy reviewed expired on 9/14/17.

### 1509-A.7: Parental Involvement Policy

Not Met

1509-A.7: Parental Involvement Policy

Parents shall be offered a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

#### Finding:

1509-A.7 Based on record review: The center failed to have a policy offering Parents a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review: The center failed to have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O1, O2, O3, O4, and O5. O1 was present in the center on 10/23/17, 11/1/17, and 11/7/17. O2 was in the center on 10/23/17, 10/24/17, and 11/7/17. O3 was in the center on 11/1/17, 11/13/17, and 11/8/18. O4 failed to have documentation of a fingerprint based satisfactory criminal background check dated prior to O4 being in the center on 11/1/17. O4 also failed to have an independent contractor record on file. O5 failed to have an independent contractor record on file. O5 was in the center on 10/28/17 and 11/8/17.

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

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**Finding:**

1719-A.-B. Based on record review/interview(s): Center documentation reviewed on 1/8/18 failed to state that S7 received the required training within 7 days of being hired at the center. S7 has a hire date of 11/20/17. S7 did not have the required orientation training until 12/14/17.

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**1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding**

**Not Met**

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

**Finding:**

1907-E.2 Based on observations:

Specialist on 1/8/18 observed two infants asleep in their cribs with toys in the bed.. One infant had two stuffed animals in the crib and the other infant had one stuffed animal in the crib. S6 removed the stuffed animals.

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**1909-B: Infants Placed on Backs for Sleeping**

**Not Met**

1909-B: All infants shall be placed on their backs for sleeping.

1. Written authorization from a physician is required for any other sleeping position.
2. Written notice of the specifically authorized sleeping position shall be posted on or near the crib.

**Finding:**

1909-B Based on observations: Specialist on 1/8/18 observed one infant placed on his stomach to sleep. S6 stated that there was not written authorization on file from a physician to sleep on his stomach.

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**1909-G: Infant - Bibs**

**Not Met**

1909-G: Bibs shall not be worn by any child while asleep.

**Finding:**

1909-G Based on observations: Specialist on 1/8/18 observed one infant asleep in a crib with a bib on.

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