

Statement of Deficiencies

7303-F.1: Required Notification-Critical Incidents

Not Met

7303-F.1: "The director shall report all critical incidents as specified below. For the following critical incidents, immediate notification shall be made to emergency personnel and/or law enforcement, as appropriate. In addition, the child's parent shall be contacted. Once contact or attempted contact has been made to child's parent, the director shall verbally notify Licensing Section management staff immediately. The verbal report shall be followed by a written report within 24 hours: a. death of a child while in the care of the provider; b. illness or injury requiring hospitalization or professional medical attention of a child while in the care of the provider; c. any child leaving the facility and/or play yard unsupervised or with an unauthorized person; d. any child left unsupervised on the play yard; e. use of corporal punishment; f. suspected abuse and/or neglect by facility staff; g. any child given the wrong medication or an overdose of the correct medication; h. leaving any child in a vehicle unsupervised or unsupervised on a field trip; i. fire on the child care premises if children are present; j. any serious and unusual situation that affects the safety and/or well-being of a child or children in the care of the provider; k. any emergency situation that requires sheltering in place; l. implementation of facility lock-down procedures, and/or temporarily relocating children; m. any loss of power over two hours while children are in care; n. an accident involving transportation of children in which children were injured; and/or o. a physical altercation between adults in the presence of children on the child care premises. "

Finding:

7303-F.1 Based on record review: The director failed to provide a written report of an incident that occurred on October 14, 2014 to LDOE Licensing within 24 hours. The incident occurred on October 14, 2014. Licensing Management received the written report on October 17, 2014.

7303-F.4: Written Report regarding critical/reportable incidents

Not Met

7303-F.4: "The written report to LDOE Licensing Section for critical incidents and reportable incidents shall include the following information: a. name of facility; b. address of facility; c. license number; d. contact number; e. date of incident; f. time of incident; g. name of child or children involved; h. name of staff involved and other staff present; i. description of incident; j. date and time of notification to parents (to include attempted contacts), law enforcement, and child welfare (CW), if applicable; k. signature of person(s) notifying law enforcement, emergency personnel, CW, and parents; l. corrective action taken and/or needed to prevent reoccurrence; m. date and signature of staff completing report; and n. signature of parent, with date and time of signature. "

Finding:

7303-F.4 Based on record review: 7303-F.4 Based on record review: The written report to LDOE Licensing regarding a critical incident on October 14, 2014 was incomplete as it failed to include:
k. signature of person notifying LDOE Licensing

7311-A.3: Job Descriptions

Not Met

7311-A.3: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

7311-A.3 Based on record review and interviews: Staff S2 failed to adhere to the job description of caring for the physical and emotional well-being of any child in the program and in her particular classroom. On October 14, 2014, Staff S2 mistakenly picked up the wrong infant bottle and fed a child the wrong breast milk.