

## Statement of Deficiencies

### 5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

#### Finding:

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 1 of 22 staff, DOH 9-14-06. Documentation of submission was available.

### 5319-D: Posted Menu

Not Met

5319.D. Current weekly menus for meals and snacks listing specific food items served shall be prominently posted. Menu substitutions shall be recorded on or near the posted menu.

#### Finding:

5319.D. Menu substitutions were not recorded on or near the posted menu as TOASTED OAT CEREAL WAS SERVED INSTEAD OF OATMEAL FOR MORNING SNACK AND FOR LUNCH RED BEANS, RICE, SAUSAGE, MILK, AND APPLESAUCE WAS ON THE MENU AND PIGS IN A BLANKET, PORK N BEANS, PEARS, AND MILK WAS SERVED.

### 5321-K: Incidents and Accidents

Not Met

5321.K. Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- blood not contained in an adhesive strip;
- head injury;
- human bite which breaks the skin;
- any animal bite;
- an impaled object;
- broken or dislodged teeth; or
- any injury requiring professional medical attention.

#### Finding:

5321.K. The Provider did not have documentation of immediate notification to the parent or designated person when the following occurred to a child: CHILD WAS HIT IN THE HEAD WITH A POOL BALL. Incident occurred at 8:25 am on 11/20/06 and the parent was notified at NO DOCUMENTATION OF PARENTAL NOTIFICATION.

### 5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

#### Finding:

5327.L. The yard was not free of hazards as A SWING SEAT IS MISSING AND THE CHAINS ARE HANGING ON THE FRAME OF SWING SET.

## Statement of Deficiencies

### 5329-B: Record of Non-Vehicular Excursions

Not Met

5329.B. The provider shall maintain a record of all non-vehicular excursions activities to include date, time, list of children, staff, and other adults, and type of activity.

**Finding:**

5329.B. The Provider's record of non-vehicular, off-site activities was incomplete as it did not include the type of activity. RECORD IS KEPT ON THE DAILY ATTENDANCE SHEET; HOWEVER THE TYPE OF ACTIVITY IS NOT WRITTEN.

### 5331-J: Safety Inspection

Not Met

5331.J. The vehicle shall have evidence of a current safety inspection. In lieu of a visual inspection of a contracted vehicle, a signed statement by the agency representative verifying the expiration date of the current inspection is acceptable.

**Finding:**

5331.J. The vehicle(s) did not have evidence of a current safety inspection. Inspection on big bus expired 12/06.

### 5333-C: Record of Field Trips

Not Met

5333.C. The provider shall maintain a record of all field trips taken, to include date and destination, list of passengers (children, parents, staff) (going & returning) and method of transportation.

**Finding:**

5333.C. The Provider's record of all field trips taken was incomplete as it did not include the destination AND/OR method of transportation.

### 5333-F: Vehicles Visual Check

Not Met

5333.F. The driver or staff person shall check the vehicle and account for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

**Finding:**

5333.F. The Provider's documentation of the vehicle check was incomplete and did not include the [signature of the person conducting the check, the time the vehicle is checked for each loading and unloading of children. VISUAL CHECK WAS DONE ONLY WHEN CHILDREN RETURNED TO THE CENTER.