

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B.: Daily Attendance Records: Based on record review on 1/7/19 the center did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. S1 states that she, S7 and S8, center volunteers; do not sign into the center on a daily basis. The center did not have documentation that S1, and S7 were present at the center on 1/7/19. The center did not correct the error prior to the Specialist leaving the center.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.A&B.&D.&G.: Child to Staff Ratio: Based on record review/interview on 1/7/19 the center failed to meet the required child to staff ratio for children of the following ages: 21 children ages 2-4 y/o with 1 staff. The required ratio for children of this ages (2-4 y/o) is 13 children per 1 staff person. The center required 2 staff with this number of children. S2 answered the door for Specialist and identified that she was the Director and upon completing the walk through of the center the Specialist identified that S5 was supervising all 21 children alone. S5 states that she was standing in between both rooms and was watching S2's class. The Specialist informed S5 that was only allowed during nap time and that S2 needed to return to her class. S2 returned to her class during the walk through of the center and corrected the error prior to the Specialist leaving the room.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C: End-of-Day Check: Based on record review on 1/7/19 the center failed to have record of the entire center and play yard was checked after the last child departed the center on 1/3/19 and 1/4/19. S1 states that the center was closed on 1/3/19 due to inclement weather and that the center was opened on 1/4/19. The center failed to have documentation that showed the center closed on the end-of-day check for 1/3/19 and there was lack of proof of a visual check being completed on 1/4/19.