Date - 01/05/2017 License # - 15868 Acton Code - 25

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time, and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A: Daily Attendance Record-Children: Based on record review: 1507-A Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 24 children were present and 15 children were signed in on the log. On 01/05/17 at arrival to the center the Specialist identified that the center van was leaving. S1 stated that 9 children were gone on a field trip to Alexandria mall for lunch. During the inspection the Specialist reviewed the daily attendance record and noticed that there were 15 children signed in on the sign-in sheet. There were 15 children present in the center at the time but the sign-in sheet did not indicate/reflect the sign-in/out of the 9 children gone on the field trip. The child sign-in sheet did not represent the 24 children in the center's care on the date of inspection 01/05/17 at the time of the Specialist review. S1 updated the sign-in sheet while the Specialist was in the center.

1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507-E Based on record review: The Provider did not maintain documentation of a daily attendance record for Visitor's to include first and last name, date of visit, arrival and departure times, and purpose of the visit. On 1/05/17 during inspection the Specialist was told by S1 that S5 was gone on a field trip with 9 children and O1 (sixteen y/o volunteer). S1 states that the O1 began volunteering at the center at the beginning of the week on 01/3/16. S1 states that she did not know that O1 had to sign-in.

1909-G: Infant - Bibs Not Met

1909-G: Bibs shall not be worn by any child while asleep.

Finding:

1909-G: Infant- Bib:1909-G Based on observations: The provider allowed a bib to be worn by a child while asleep. On 1/5/17 during inspection the Specialist observed C1 and C2 was bibs around their neck while in the their cribs. Specialist informed S2 of the hazard and she immediately removed the bibs from both C1 and C2.