

## Statement of Deficiencies

### 1713-E&F: Supervision Participation

Not Met

1713-E&F:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

#### Finding:

1713-E&F Based on interview/record review: While supervising a group of children, childcare staff did not devote their time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities; Specialsit on 1/4/17 noted that there was only a total of 3 staff on the center premises. All staff were responsible for supervising a group of children. Provider did not have enough staff on the premises to ensure that the cooking duties would not interfere with the supervision of the children. Provider needed an additional staff to prepare lunch for the children on 1/4/17.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review: Provider failed to have a current Right to Review for O1 who was on the center premises on 11/21/16 based on review of the center's sign in sheet dated 11/18/16-1/4/17. O1's right to review was dated 12/31/14 and expired on 12/31/15.

### 1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915-A Based on record review: Provider failed to document the physical condition of each child upon arrival at the center. Provider had documentation for some children.