

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

The daily attendance log for children did not include the time of arrival and departure of each child and the name of the person to whom the child was released. Specialist observed 11 missing time of arrival and departure of each child and 19 missing names of the person to whom the child was released.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on record review: The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied visitor, independent contractor at all times while they were on the center premises. Documentation did not include the language stating that they were accompanied by the staff member at all times while on the premises, and signature of the staff member. Specialist observed on multiple dates independent contractors were signed in and out but were not noted to be accompanied by a staff member.

1917-I: Medication - As Needed Authorization

Not Met

1917-I: Authorization for "as needed" prescription and non-prescription medication shall be updated as necessary or at least every six months by the parent, and shall include circumstances for administering "as needed" medication and any applicable special instructions.

Finding:

1917-I Based on record review: Authorization for prescription medication was not updated at least every six months to include circumstances for administering as needed medication and any applicable special instructions, by the parents. Last authorization is dated 3/12/17. The center failed to have current documentation of the As Needed Medication Authorization Form signed by C1's parent.