

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observations on 1/3/17 the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1 was not on the premises and was called by S3 to inform her that the state licensing person was on the premises. S1 signed in at 8:30 according to sign in log but there is no place for any additional times such as lunch, or in any instance when you may leave the premises. The form is set up for you to sign in or sign out for the day. S5 did not sign in for 1/3/17 according to the sign in daily attendance log for staff/owner. The Provider did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure.;

1711-A-B-F-G: Child to Staff Ratio

Not Met

1711-A-B-F-G:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio			
Infants under 1 year	6:1			
1 year		8:1	2 years	12:1
3 years	14:1			
4 years	16:1			
5 years	20:1			
6 years and up		25:1		

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-F-G Based on observations: The Provider failed to meet the required child to staff ratio for children of the following ages: 13 children ages 1-2 with 2 staff. The required ratio for children of this age is 6 children per 1 staff person. The provider advised that she was under the assumption that the ratio was based on average number of each age. I, the specialist then read the regulation to her in detail and she advised that she has fixed her problem by moving one of her children up to an all 2 year old room.