

## Statement of Deficiencies

### 1501.A.: Operations

Not Met

1501.A.: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

#### Finding:

1501.A. Operations: Based on observations at approximately 1:30 PM the Director, S1, did not notify the Department prior to making changes that had an effect on the license as the provider previously operated from Monday to Friday 6:30AM to 5:30 PM all twelve months. Specialist arrived to the center on 12/26/19 at approximately 2:00 PM to complete the annual center inspection. The center had documentation on their door that they were closed and would not resume operation until 1/2/20. S1 stated that he did not know that he needed to make contact with the department when the center is closing outside of normal operating days and hours. S1 stated the center was closed from close of business on 12/20/19 to 1/1/20.

Corrective Action: S1 stated that she would check the website for consultant information and contact his consultant prior to the center closure.

### 1509.A.9.: Electronic Devices Policy

Not Met

1509.A.9.: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- electronic device activities for children under age two are prohibited; and
- time allowed for electronic device activities for children ages two and above shall not exceed two hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day;

#### Finding:

1509.A.9.: Electronic Device Policy: Based on record review/observations at approximately 2:45 PM, S2, did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2, C2. S1 did not have the Electronic Devices Policy prominently posted and was unable to show parent's signature of receipt.

Corrective Action: S1 stated that he usually has his younger children in another room but because of today's low census C2 was in the class with the older children. S1 stated that she will ensure that he keeps all staff even when his census is low.

### 1721.A.-C.: Continuing Education Training

Not Met

1721.A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

- Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.
- Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.
- Continuing education for all types of centers shall be conducted by trainers approved by the department. The department shall keep a registry of approved trainers.

#### Finding:

1721.A.-C.: Continuing Education Training: Based on record review at approximately 3:00 PM there was no documentation that the center staff of an early learning center, excluding Foster Grandparents, provided opportunities for staff members to obtain a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B). Copies of certificates of completion or attendance records were not maintained at the center and available for inspection by the department upon request, 4 of 4 staff did not have the required continuing education training. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR. S1 stated that he and S2, S3, and S4 staff have not completed any trainings this licensing year.

Corrective Action: S1 stated that he is going to get he and the staff scheduled to complete training hours.

### 1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903.C: Free of Hazards: Based on observations at approximately 1:30PM the indoor area were not free of hazards as evidenced by the Specialist observing the following;

- a large window unit air conditioner on a rolling cart,
- 2 stacks of chairs 8 chairs high,
- a can of DW40 in an unlocked cabinet, and
- a can of disinfectant spray in an unlocked cabinet.

Forest Hill Day Care, LLC  
119 Randolph Road  
Forest Hill, LA 71430

Date - 01/02/2020  
License # - 10189  
Action Code - 5 - ANNUAL SURVEY

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Corrective Action: S1 removed all hazards from the center prior to the Specialist leaving the center and put locks on all of the cabinets.

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